**SOUTHERN ILLINOIS COLLEGIATE COMMON MARKET**

**SPECIAL BOARD MEETING AGENDA**

**Open Meetings Act**

**June 20, 2018, 1:00 p.m.**

**SICCM Conference Room**

1. **Call to Order**
2. **Roll Call**
3. **Approval of Consent Agenda**

Approval of Minutes and Executive Session of May 22, 2018 Board Meeting.

Acceptance of Financial Reports and Ratification.

1. **CFO Report**

The CFO will provide a Year-to-Date Report of Revenue and Expenditures for the current fiscal year and updated Institutional Assessments based on student numbers.

1. **Comments from the Public**
2. **Executive Session –** The Board may go into executive session pursuant to Section 2(c)(1) and (11) of the Open Meetings Act. This is a Closed Session for the purpose of discussing personnel and probable and/or imminent legal matters.

**Resume Open Meeting**

1. **Old Business**
2. **Financial Process Changes**

The Board will discuss and vote on the financial process changes for segregation of duties regarding financial transactions – FY 19.

1. **Hiring of Executive Secretary/Bookkeeper**

The Board will discuss the replacement of the Executive Secretary/Bookkeeper.

1. **Grant Funds**

The Board will vote to set up a designated fund for non-academic items and move monies from a grant fund to the SICCM fund.

1. **Employee Raises**

The Board will consider giving a raise to SICCM employees for FY 19.

1. **Post-Retirement Benefits**

The Board will discuss and vote on the Executive Director’s Post-Retirement Benefits.

1. **New Business**
2. **Organization Structure for SICCM – FY19**

The Board will discuss the organization of SICCM – FY19.

1. **Interim Executive Director**

The Board will discuss and vote on an Interim Executive Director.

1. **Adjournment**