**SOUTHERN ILLINOIS COLLEGIATE COMMON MARKET**

**BOARD MEETING AGENDA**

**Open Meetings Act**

**January 30, 2019, 10:00 a.m.**

**SICCM Conference Room**

1. **Call to Order**
2. **Roll Call**
3. **Comments from the Public**
4. **Approval of Minutes**

* Approval of Minutes of October 2, 2018 Board Meeting.

1. **CFO Report**

* The CFO will provide financial reports for review.
* Acceptance of Financial Reports and Ratification.

1. **Interim Executive Director Report**
2. **Old Business**
3. **New Business**
4. **FY18 SICCM Fiscal Audit**

A representative from Kemper CPA Group will attend the meeting to present and discuss the recently completed FY18 SICCM Fiscal Audit.

1. **FY19 – FY21 Audit Engagement Letter**

The Board will discuss and approve the Kemper CPA Group Engagement letter for a three year period including 2019, 2020, and 2021.

1. **Change of Registered Agent**

The Board will discuss and approve changing the Registered Agent with the Secretary of State.

1. **Resignation of Client Services Specialist – Part Time Position**

The Board will ratify the resignation of Tabitha McDaniel.

1. **Resignation of Grants Administrator – Full Time Position**

The Board will approve the resignation of Tracy Norris.

1. **FY19 and FY20 Grants**

The Board will discuss FY19 and FY20 grants.

1. **Financial Process Changes FY19**

The Board will discuss and approve financial process changes to be effective February 1st, 2019 for FY19 financial transactions due to staff reduction/transition.

1. **SICCM Membership**

The Board will discuss SICCM Membership.

1. **Executive Session**

The Board may go into executive session pursuant to Section 2(c) (1) and (11) of the Open Meetings Act. This is a Closed Session for the purpose of discussing personnel and probable and/or imminent legal matters.

No Final Action will be taken on any item(s) discussed during this time.

1. **Adjournment**