**SOUTHERN ILLINOIS COLLEGIATE COMMON MARKET (SICCM)**

**BOARD OF DIRECTORS**

**BOARD MEETING**

**Minutes**

**May 28, 2019 SICCM Conference Room**

**Call to Order:** Chairman Brad Colwell called the SICCM Board Meeting to order at 10:07am in the SICCM Conference Room.

**Roll Call:** Members present were:

Brad Colwell, SIU Edwardsville

Peggy Bradford, Shawnee Community College

Ron House, John A. Logan College

John Dunn, SIU Carbondale

**Absent:** None

**Others Present:** Pam Gibbs, SICCM

**Comments from**

**the Public:**  No Comments

**Approval of**

**Minutes:** Interim Director Gibbs recommended approving the Board meeting minutes of the April 3, 2019 meeting. Ron House made a motion to approve the minutes; seconded by Peggy Bradford. On a roll call vote, all voted yes.

**CFO Report:**

Interim Director/CFO Gibbs provided financial reports which were reviewed by the Board.

Members asked questions of clarification.

**Interim Executive Director Report:**

Interim Director Gibbs provided updates on the following items:

* ACOTE’s official decision on the point of entry for occupational therapy assistants.
* Allied Health Program information available on the website (Certification Exam Passage/Employment/Student Attrition).
* The next SICCM Board Meeting is scheduled for July 23, 2019, 10:00am, SICCM Conference Room.

**Page 2, SICCM Board Meeting, May 28, 2019**

**Old Business:**

1. **FY20 Budget**

The FY 20 budget was initially disseminated and reviewed in the April 3rd SICCM Board meeting. Ron House made a motion to approve the FY 20 budget; seconded by Peggy Bradford. On a roll call vote, all voted yes. Individual campus assessments will be calculated based on an updated student count.

**New Business:**

1. **FY20 SICCM Raises**

Peggy Bradford made a motion for a 2.25% pay increase for FY20 for the six eligible SICCM employees; seconded by Ron House. On a roll call vote, all voted yes.

1. **SICCM Corporation Registered Agent**

Ron House made a motion to change the SICCM Registered Agent on file with the Illinois Secretary of State to the current Interim Executive Director, Pam Gibbs; seconded by Peggy Bradford. On a roll call vote, all voted yes.

1. **Kaskaskia Membership**

Ron House made a motion to accept the letter dated May 9, 2019 from Kaskaskia College as official notification of their withdrawal from the SICCM Consortium Membership, effective May 20, 2019; seconded by Peggy Bradford. On a roll call vote, all voted yes.

**Motion for**

**Executive Session:** Ron House made a motion to go into Executive Session pursuant to Section 2(c)(1) and (11) of the Open Meetings Act; seconded by Peggy Bradford. On a roll call vote, all voted yes. The Board went into Executive Session at 11:31 am.

**Motion to Reopen**

**Executive Session:** Peggy Bradford made a motion to reopen the public meeting; seconded by Ron House. On a roll call vote, all voted yes. The meeting was reopened at 11:50 am.

Ron House made a motion for SICCM to pay a former employee the amount specified in a settlement agreement; seconded by Peggy Bradford. On a roll call vote, all voted yes.

**Page 3, SICCM Board Meeting, May 28, 2019**

**Adjournment:** The next regularly scheduled Board meeting is scheduled for July 23, 2019, SICCM conference room, 10:00am.

There being no more business, a motion was made by Ron House to adjourn the meeting; seconded by Peggy Bradford. The motion was unanimously approved. Meeting was adjourned at 11:53pm.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman – Dr. Brad Colwell

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary – Pam Gibbs