**SOUTHERN ILLINOIS COLLEGIATE COMMON MARKET (SICCM)**

**BOARD OF DIRECTORS**

**BOARD MEETING**

**Minutes**

 **November 17, 2020 SICCM Zoom Meeting**

**Call to Order:** Chairman Brad Colwell called the SICCM Board Meeting to order at 10:10 am via Zoom Meeting.

**Roll Call:** Members present were:

 Brad Colwell, SIU Edwardsville

 Ron House, John A. Logan College

 Tim Taylor, Shawnee Community College

 Cecil Smith (Proxy for Austin Lane), SIU Carbondale

**Absent:** None

**Others Present:** Pam Gibbs, SICCM

**Comments from**

**the Public:**  No Comments

**Approval of**

**Consent Agenda:** Interim Director Gibbs recommended approving the Board meeting minutes of the July 28, 2020 meeting, financial reports, ratification and payment of bills. Ron House made a motion to approve the consent agenda; seconded by Brad Colwell. On a roll call vote, all voted yes.

**CFO Report:**

Interim Director Gibbs provided updates on Fund balances and the fiscal status of the Allied Health Programs and various Grants.

**Interim Executive Director Report:**

 Interim Director Gibbs provided updates on the following items:

* FY 2020 Fiscal Audit - The onsite portion of the SICCM FY2020 Fiscal Audit was completed the week of October 12, 2020.
* DHS Fiscal Administrative Review –The annual DHS Fiscal Administrative Review was completed on September 15, 2020. There were no findings or recommendations.
* DCFS Annual Monitoring Review - The annual DCFS Monitoring Review was held virtually on November 12, 2020. We will be making some updates to the Report before it is finalized.
* Multi-Purpose Room – We will resume consideration of various options for our planned multipurpose room in the Spring of 2021.

* The next SICCM Board Meeting is scheduled for January 19, 2021, 10:00 am, SICCM conference call.

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**Old Business:**

1. **Enrollment/Recruitment**

SICCM Board members discussed the current status of FY 2021 enrollment along with the current outreach for Fiscal Year 2022.

1. **Fiscal Year 21/COVID-19**

SICCM Board members discussed the current status of FY 2021 classes and plans to transition to online only after the end of this week.

**New Business:**

1. **FY21 Check Signer Updates**

Check signers will need to be updated prior staff retirement in Fiscal Year 2021. We will further discuss in the January or March 2021 Board Meeting.

**Other Business:**

1. **Acknowledgement of Ron House (JALC) Retirement**

The SICCM Board acknowledged Ron House (JALC) and all of his many accomplishments with SICCM and throughout his career.

1. **Board Meeting Schedule Remainder of FY21**

The Board discussed the rescheduled Board meeting dates for the remainder of FY21. A listing of the rescheduled dates will be sent out to the Board Members.

**Motion for**

**Executive Session:** The Board did not go into Executive Session

**Adjournment:** The next regularly scheduled Board meeting is scheduled for January 19, 2021, via Zoom meeting, at 10:00 am.

There being no more business, the meeting was adjourned at 11:29 pm.

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Chairman – Dr. Brad Colwell

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Secretary – Pam Gibbs