**SOUTHERN ILLINOIS COLLEGIATE COMMON MARKET (SICCM)**

**BOARD OF DIRECTORS**

**BOARD MEETING**

**Minutes**

**May 18, 2021 SICCM Zoom Meeting**

**Call to Order:** Chairman Brad Colwell called the SICCM Board Meeting to order at 1:04 pm via Zoom Meeting.

**Roll Call:** Members present were:

Brad Colwell, SIU Edwardsville

Kirk Overstreet, John A. Logan College

Tim Taylor, Shawnee Community College

Cecil Smith (Proxy for Austin Lane), SIU Carbondale

**Absent:**

**Others Present:** Pam Gibbs, SICCM

**Comments from**

**the Public:**  No Comments

**Approval of**

**Consent Agenda:** Interim Director Gibbs recommended approving the Board meeting minutes of the March 16, 2021 meeting, financial reports, ratification and payment of bills. Tim Taylor made a motion to approve the consent agenda; seconded by Cecil Smith. On a roll call vote, all voted yes.

**CFO Report:**

Interim Director Gibbs provided updates on Fund balances and the fiscal status of the Allied Health Programs and Grants.

**Interim Executive Director Report:**

Interim Director Gibbs provided updates on the following items:

* OTA Interviews – SICCM has now completed interviews for the OTA Program Director and OTA Academic Fieldwork Coordinator positions.
* Facilities
* Main Building – The plumbing repairs have been completed and we are in the process of resuming work on the walls/floors.
* Adjacent Building – The HVAC unit is needing a new compressor due to a freon leak. The estimate to repair the unit is $2,691.00
* Grants – The Fiscal Year 22 Grant renewals are still in process.
* The next SICCM Board Meeting is scheduled for July 20, 2021, 1:00 pm, SICCM Zoom meeting.

**Old Business:**

1. **Enrollment/Recruitment**

SICCM Board members discussed preliminary enrollment numbers for FY22.

1. **FY22 Budget**

The FY22 Budget that was distributed at the March 16, 2021 Board Meeting was presented for vote. Institutional Assessments will be calculated/allocated based on an updated July 2021 student count. Tim Taylor made a motion to approve the FY22 Budget which included a 3% raise for all eligible employees; seconded by Kirk Overstreet. On a roll call vote, all voted yes.

1. **SICCM Staff Salaries**

See item #2 above. Job Descriptions will also be reviewed for updates.

**New Business:**

1. **Resignations**

Kirk Overstreet made a motion to accept the Letter of Resignations from Krysta Lundquist and Tiffany Meyers; seconded by Tim Taylor. On a roll call vote, all voted yes.

**Other Business:**

None

**Announcements:**

1. **FY22 Board Meeting Schedule**

A copy of the FY22 Board meeting schedule was distributed.

**Motion for**

**Executive Session:** The Board did not go into Executive Session

**Adjournment:** The next regularly scheduled Board meeting is scheduled for July 20, 2021, via Zoom meeting, at 1:00 pm.

There being no more business, the meeting was adjourned at 2:21 pm.

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Chairman – Dr. Brad Colwell

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Secretary – Pam Gibbs