

**SOUTHERN ILLINOIS COLLEGIATE COMMON MARKET (SICCM)  
BOARD OF DIRECTORS – MONTHLY BOARD MEETING  
Meeting Minutes  
November 27, 2023 @ 1:00pm**

**Call to Order:** Board Chair Colwell called the SICCM Board Meeting to order at 1:04pm.

**Roll Call:** Dr. Kirk Overstreet, John A. Logan College  
Dr. Tim Taylor, Shawnee Community College  
Dr. Brad Colwell, SIU Carbondale  
Dr. Cecil Smith, SIU Carbondale (absent)

**Others Present:** Alisha Newton, SICCM  
Carrie Smith, SICCM  
Jean Ellen Boyd, SICCM Interim Executive Director  
Brad McCormick, Consultant  
Darci Cather, Shawnee Community College

**Comments from the Public:**

- None

**Financial Reports:**

- DCFS Billing and Payment Updates given by Carrie Smith. (see attached)
- DHS Billing and Payment Updates given by Carrie Smith. (see attached)
- SICCM Financial Report as of 10/31/23 given by Carrie Smith. (see attached)

**Consent Items:**

- Motion made by Dr. Taylor to approve the October 30, 2023 Meeting Minutes; motion seconded by Dr. Overstreet. Motion carried.
- Motion made by Dr. Taylor to move Agenda Consent Item V(b) [Institutional Assessments – 2<sup>nd</sup> Half of FY24] to Agenda Discussion Item VI(d); motion seconded by Dr. Overstreet. Motion carried.

**Discussion Items:**

- Progress updates were presented by Brad McCormick and Jean Ellen Boyd. (see attached)
- FY23 Audit Update presented by Carrie Smith: all audit items requested have been sent and the onsite audit has been scheduled for November 29, 2023.
- Institutional Assessments – 2<sup>nd</sup> Half of FY24: will be discussed further at the next scheduled board meeting.

**Executive Session:**

- None

**Action Items:**

- None

**Announcements/Information:**

- SICCM Board Meeting scheduled for December 18, 2023 has been cancelled.
- The regularly scheduled SICCM Board Meeting on January 15, 2024 falls on a holiday and has been rescheduled for Monday, January 22, 2024 at 1:00pm.

**Adjournment**

- Motion made by Dr. Overstreet to adjourn the meeting; motion seconded by Dr. Taylor. Motion carried. Meeting adjourned at 1:55pm.

*Brad Colwell*

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Dr. Brad Colwell, Board Chairman

*Alisha Newton*

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Alisha Newton, Secretary (proxy for Pam Gibbs)