

**SOUTHERN ILLINOIS COLLEGIATE COMMON MARKET (SICCM)  
BOARD OF DIRECTORS – SPECIAL BOARD MEETING  
Meeting Minutes  
February 13, 2023 @ SICCM Office**

**Call to Order:** Chairman Brad Colwell called the SICCM Board Meeting to order at 1:06pm.

**Roll Call:** Brad Colwell, SIU Edwardsville  
Kirk Overstreet, John A. Logan College  
Tim Taylor, Shawnee Community College  
Cecil Smith (Proxy for Austin Lane), SIU Carbondale

**Others Present:** Alisha Newton, SICCM  
Aaron Wright, SICCM  
Jennifer Jordan, SICCM  
Elizabeth Wheeler, SICCM  
Rachael Trotter, SICCM  
Vincent Sadowski, SICCM

**Comments from the Public:**

- Grants input concerning not meeting all measures in standards due to understaffing and grant changes.
- Grants input concerning cash account history report including money's contributed by grant funding vs program funding.
- STP Director's questions concerning site visit for accreditation in FY23.
- Questions about consideration to appoint temporary staff to assist with SICCM operations.

**Financial Reports:**

- SICCM cash account history statement as of 1/31/2023, including all program and grant accounts. Board members requested copies to be emailed for their records.
- Current accrued time for all SICCM employees, including any rollover time from previous fiscal years. Board members requested copies to be emailed for their records.

- Current loan balances; none to the knowledge of attendees present.
- Board members requested copies of current grant contracts be emailed to them for their records.
- Status of FY 22 audit, extensions requested, audit prep in progress. Executive Secretary/Bookkeeper is currently working with auditors to supply them with the requested pre-audit information pending the scheduled date to come on site while Interim ED/CFO is out on medical leave.

**Discussion Items:**

- Tim Taylor made motion to appoint temporary staff to assist with SICCM operational and financial needs; motion seconded by Kirk Overstreet. Motion unanimously passed.
- Tim Taylor made motion to table the hiring of additional grant staff until assessment of needs is complete; motion seconded by Kirk Overstreet. Motion unanimously passed.
- Tim Taylor made motion to move the Medical Laboratory Technology Program to JALC effective 7/1/2024; motion seconded by Kirk Overstreet. Motion unanimously passed.
- Tim Taylor made motion to move the Surgical Technology Program to JALC effective 7/1/2024; motion seconded by Kirk Overstreet. Motion unanimously passed.
- Tim Taylor made motion to move the Occupational Therapy Assistant Program to Shawnee Community College effective 7/1/2024; motion seconded by Kirk Overstreet. Motion unanimously passed.

**Executive Session:**

- Convened at 2:20pm; Adjourned at 2:50pm

**Open Session:**

- Convened at 2:54pm
- Kirk Overstreet made motion for dissolution of SICCM effective 6/30/2024; motion seconded by Tim Taylor. Motion passed by a 2-0 vote (Tim Taylor, yes; Kirk Overstreet, yes; Brad Colwell, abstain; Cecil Smith, abstain)

- Kirk Overstreet made motion to hire Jean Ellen Boyd as temporary Director of Operation for SICCM at \$80.00 per hour not to exceed \$20,000.00 for a contracted period end date of 6/30/2023; motion seconded by Tim Taylor. Motion unanimously passed.
- Kirk Overstreet made motion to hire Brad McCormick as temporary Chief Financial Officer for SICCM at \$80.00 per hour not to exceed \$20,000.00 for a contracted period end date of 6/30/2023; motion seconded by Tim Taylor. Motion unanimously passed.
- Kirk Overstreet made motion to charge the temporary Director of Operation for SICCM to develop and execute a strategic plan extending thru the next 18 months; motion seconded by Cecil Smith. Motion unanimously passed.
- Kirk Overstreet made motion for the SICCM Board to meet once per month as needed and as schedules permit through 6/30/2024; motion seconded by Cecil Smith. Motion unanimously passed.

#### **Announcements/Information**

- None

#### **Adjournment**

- Cecil Smith made motion to adjourn meeting; motion seconded by Tim Taylor. Motion unanimously passed. Meeting adjourned at 3:11pm.

*Brad Colwell*  
Dr. Brad Colwell, Board Chairman

*Alisha Newton*  
Alisha Newton, Secretary (proxy for Pam Gibbs)