

**SOUTHERN ILLINOIS COLLEGIATE COMMON MARKET (SICCM)  
BOARD OF DIRECTORS – MONTHLY BOARD MEETING  
Meeting Minutes  
May 15, 2023 @ SICCM Office**

**Call to Order:** Chairman Brad Colwell called the SICCM Board Meeting to order at 1:06pm.

**Roll Call:** Brad Colwell, SIU Edwardsville  
Kirk Overstreet, John A. Logan College  
Tim Taylor, Shawnee Community College  
Cecil Smith (Proxy for Austin Lane), SIU Carbondale (absent)

**Others Present:** Alisha Newton, SICCM  
Aaron Wright, SICCM  
Vincent Sadowski, SICCM  
Michelle Lampley, SICCM  
Jennifer Jordan, SICCM  
Rachael Trotter, SICCM  
Jean Ellen Boyd, Consultant  
Brad McCormick, Consultant  
Darci Cather, Shawnee Community College

**Comments from the Public:**

- None

**Financial Reports:**

- DCFS Billing & Payment Update by Executive Secretary/Bookkeeper; No Questions/Concerns
- DHS Billing & Payment Update by Executive Secretary/Bookkeeper; No Questions/Concerns
- SICCM Financial Report as of 4/30/23 by Executive Secretary/Bookkeeper; No Questions/Concerns

**Consent Items:**

- Motion made by Dr. Overstreet to approve the April 17, 2023 Meeting Minutes; motion seconded by Dr. Taylor. Motion passed.
- Motion made by Dr. Overstreet to approve the Financial Consultant's recommendation to secure a Commercial Building Appraisal on all SICCM property; motion seconded by Dr. Taylor. Motion passed.

The Board agreed to defer to the Financial Consultant's selection of appraiser since the project would be under statutory bid limit.

**Discussion Items:**

- Update Progress – Shawnee Community College; Dr. Cather discussed the OTA transition is moving along as planned and will meet the 6/20/23 submission date; Meeting on 5/16/23 with OTA staff to discuss salaries/benefits, etc.; Job postings for staff positions will go up in the Fall.
- Update Progress – John A. Logan College; Jean Ellen Boyd discussed the MLT and STP transition is moving along; Dr. Melanie Pecord and Dr. Stephanie Hartford met with the student groups to address any questions, also met with staff to discuss salaries, benefits, and job descriptions.
- Update Progress – Transition Timeline; Brad McCormick presented timeline for transition.
- Brad McCormick contacted Dave Mack at SINC and received estimates for security software. Mr. McCormick recommended only purchasing the additional software protection against ransomware, and not proceeding with adding an additional server.

**Executive Session:**

- Dr. Taylor made a motion to go into Executive Session pursuant to Section 2(c)(3) of the Open Meetings Act; seconded Dr. Overstreet. On a roll call vote, all voted yes.
- The Board went into Executive Session at 1:40 pm.

**Open Session:**

- Dr. Taylor made a motion to reopen the public meeting; seconded by Dr. Overstreet. On a roll call vote, all voted yes.
- The meeting was reopened at 2:45 pm. No action was taken.

**Announcements/Information**

- Next SICCM Board Meeting is scheduled for June 26, 2023 at 1:00pm at the SICCM Office.

## Adjournment

- Dr. Overstreet made motion to adjourn meeting; motion seconded by Dr. Taylor. Motion passed. Meeting adjourned at 2:50pm.

*Brad Colwell*

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Dr. Brad Colwell, Board Chairman

*Alisha Newton*

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Alisha Newton, Secretary (proxy for Pam Gibbs)