

**SOUTHERN ILLINOIS COLLEGIATE COMMON MARKET (SICCM)
BOARD OF DIRECTORS – MONTHLY BOARD MEETING
Meeting Minutes
September 18, 2023 @ 1:00pm**

Call to Order: Board Chair Colwell called the SICCM Board Meeting to order at 1:06pm.

Roll Call: Dr. Kirk Overstreet, John A. Logan College
Dr. Tim Taylor, Shawnee Community College (via zoom)
Dr. Brad Colwell, SIU Carbondale
Dr. Cecil Smith, SIU Carbondale

Others Present: Alisha Newton, SICCM
Jean Ellen Boyd, Consultant
Brad McCormick, Consultant

Comments from the Public:

- None

Financial Reports:

- FY 22 Audit Presentation was made by Markella Rutherford with Kemper CPA Group
 - Motion made by Dr. Taylor to approve FY22 Audit Presentation; motion seconded by Dr. Overstreet. Motion carried.
- DCFS Billing and Payment Updates given by Alisha Newton. (see attached)
- DHS Billing and Payment Updates given by Alisha Newton. (see attached)
- SICCM Financial Report as of 8/31/23 given by Alisha Newton. (see attached)

Consent Items:

- Motion made by Dr. Taylor to approve the August 21, 2023 Meeting Minutes; motion seconded by Dr. Smith. Motion carried.
- Motion made by Dr. Taylor to approve the FY23 Audit Engagement Letter; motion seconded by Dr. Smith. Motion carried.

Discussion Items:

- Progress updates were presented by Brad McCormick and Jean Ellen Boyd. (see attached)
- Timeline Update was presented by Brad McCormick. (see attached)

Executive Session:

- Motion made by Dr. Smith to go into Executive Session pursuant to Section 2(c)(3) of the Open Meeting Act; motion seconded by Dr. Overstreet. Motion carried. Board went into Executive Session at 1:57pm.

Open Session:

- Motion made by Dr. Smith to reopen the public meeting; motion seconded by Dr. Overstreet. Motion carried. Board meeting reopened at 2:20pm.

Action Items:

- Motion made by Dr. Overstreet to table recommendation of commercial real estate broker; motion seconded by Dr. Taylor. Motion carried.
- Motion made by Dr. Taylor to accept recommendation of new Grant Accountant/Acting CFO; motion seconded by Dr. Smith. Motion carried.
- Motion made by Dr. Taylor to accept recommendation of new Grants Administrator; motion seconded by Dr. Overstreet. Motion carried.
- Motion made by Dr. Overstreet to accept the recommendation of new Grant Administrator Assistant; motion seconded by Dr. Taylor. Motion carried.
- Motion made by Dr. Smith to accept the recommendation of new Grant Administrator Assistant; motion seconded by Dr. Overstreet. Motion carried.

Announcements/Information:

- Next SICCM Board Meeting is scheduled for October 23, 2023 at 1:00pm.

Adjournment

- Motion made by Dr. Colwell to adjourn meeting; motion seconded by Dr. Overstreet. Motion carried. Meeting adjourned at 2:27pm.

Brad Colwell

Dr. Brad Colwell, Board Chairman

Alisha Newton

Alisha Newton, Secretary (proxy for Pam Gibbs)